

President Reichart convened the public meeting of Hanover Borough Council on Wednesday, April 28, 2021 at 7:00 PM in the Hanover Borough Council Chamber, 44 Frederick Street, Hanover, PA, as advertised. The meeting was conducted in person and via Zoom Webinar with video presentation.

PRELIMINARY MATTERS & OFFICERS' REPORTS

President Reichart called the regular business of the meeting to order and asked all those in attendance to recite the Pledge of Allegiance followed by a moment of silence.

On roll call the following answered as present: Mr. Hegberg, Mr. Hoover, Mr. Kress, Mr. Lockard, Ms. Pranses, Mr. Reichart, Mr. Roland (*virtual*) and Dr. Rupp; Mayor Whitman; Solicitor Shultis; Manager Dunford; and Secretary Felix. Council Members Mr. Chesney and Mrs. Funk were not in attendance.

Consent Agenda

It was moved by Mr. Lockard, seconded by Ms. Pranses to approve the following items on the Consent Agenda:

- Approve the minutes of the Council Meeting of March 24, 2021
- Finance
 - Approve Bills for Payment
 - Accept Monthly Financial Statement
 - Accept Monthly Investment Report
- Business and Mercantile Privilege Taxes
 - Approve Resolution No. 1320 for extension of the filing deadline from April 15, 2021 to May 17, 2021 and to abate penalty/interest for 2021 returns filed by May 17, 2021
- UPMC Hanover RACP Grant
 - Ratify actions of the Borough Manager in approving the Borough's submission of a \$2.5 million Redevelopment Assistance Capital Program (RACP) grant application on behalf of UPMC Hanover for development of a secure behavioral health/crisis suite
 - Approve Resolution No. 1321 for the Borough to serve as the public applicant for the grant, and a Cooperation & Indemnification Agreement with UPMC Hanover to establish the Borough's limited involvement in this project
- Water System Extension Agreements
 - Approve Stonewicke Residential Development (Phase III) – Penn Twp.
 - Approve South Heights Residential Development – Penn Twp.
 - Approve Residences on Church Residential Development – Conewago Twp.
- Fireworks: Approve a contract with Bixler Pyrotechnics at a cost of \$11,499 paid from the General Fund
- Memorandum of Understanding with AFSCME-W - Approve addition of position for Administrative Assistant at a starting rate of \$18.00 per hour to the recognition section of the collective bargaining agreement
- Falyn Morningstar Tuition Agreement – Approve revised guarantor in proposed agreement
- Special Event Permits – Approve permits for Main Street Hanover 2021 downtown events

Mr. Roland asked for clarification on the water system extension agreements regarding effect on total available water supply. Mr. Mains stated that Gannett Fleming calculates a comprehensive capacity analysis regarding potential consumption from the extensions, and the impact on water allocation and capacity of the system, in their study prior to recommendation on the Council agenda. Mr. Mains stated he can provide these statistics to Mr. Roland, if he would like them.

Motion carried.

REPORTS OF THE STANDING COMMITTEES

Council Workshop/Finance & Personnel Committee – Dr. Rupp

It was moved by Dr. Rupp, seconded by Ms. Pranses to approve opening the Borough Municipal Building to the public for public meetings beginning in May (*at the Council Workshop/Finance & Personnel Committee meeting*) and continue recording and streaming of Borough Council Regular and Workshop Meetings by Community Media.

Mr. Roland would like to reconsider having the meetings at the Bare Center at the library since there is more space for social distancing, and ADA accessibility. Ms. Pranses clarified that this possibility was investigated in the past and there were audio inefficiencies that would potentially affect the ability to efficiently broadcast the meeting.

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Roland to approve filling an upcoming vacancy for a Sewer Infiltration and Inflow Operating Supervisor, Paygrade 11A, at a starting hourly rate of \$29.99, as set by the Agreement between the Borough of Hanover and AFL-CIO. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hoover to approve filling two recently vacated full-time positions at the Guthrie Memorial Library with two part-time positions at a rate of \$10.00 per hour for approximately 20 hours per week for each position.

Mr. Roland questioned the previous proposal verses the present proposal; would like follow-up.

Motion carried.

It was moved by Dr. Rupp, seconded by Ms. Pranses to approve Resolution No. 1322, amending Resolution No. 1307 approved December 23, 2020 for a part time salary for a Recreation Director at an hourly rate of \$14.00, with no longevity. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hegberg to approve a Strategic Management Plan Project and contract to conduct a job classification and market study; prepare a classification and compensation plan for 33 non-union positions with NJ Hess at a total cost of \$30,000; with a net cost to the Borough of \$15,000.

Mr. Roland stated he supports the management recommendations, but asked that the HR Manager take on these types of tasks in the future.

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Roland to approve the contract for archival scanning and indexing approximately 9 volumes and 1 envelope of historical documents in the amount of \$3,900 from Scantek Infomanagement Solutions.

Mr. Roland asked for an estimated on how much it would cost for all that needs to be done with scanning of records, for follow-up.

Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Roland to approve a new position for a Director of Water Resources and to contract with LMI (*Logistics Management Institute*) at \$1,640 per month for an estimated 3 months for a total of \$4,920 for personnel recruitment for the position. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Roland to award the following bids for Water Department Materials & Supplies:

- a. Ductile Iron Pipe to L/B Water Service, Inc., low bidder, in the amount of \$215,795.00 as per bid specifications.
- b. Ductile Iron Pipe Fittings to Exeter Supply Co., Inc., low bidder, in the amount of \$39,080.65, as per bid specifications.

REPORTS OF THE STANDING COMMITTEES

Council Workshop/Finance & Personnel Committee – Dr. Rupp

- c. Tapping Sleeves, Tapping Valves, and Gate Valves to L/B Water Service, Inc., low bidder, in the amount of \$76,664.52, as per bid specifications.
- d. Brass Water Service Line Material, to L/B Water Service, Inc., low bidder, in the amount of \$31,534.31, as per bid specifications.
- e. Type K Soft Copper Tubing, to Ferguson Waterworks, LLC low bidder, in the amount of \$10,700.00, as per bid specifications.
- f. Road and Service Box Material, to EJ USA, Inc., low bidder, in the amount of \$22,418.50, as per bid specifications.

Mr. Roland asked for a price comparison from previous years.

Motion carried.

It was moved by Dr. Rupp, seconded by Ms. Pranses to award the 2021 Hay Harvesting Bid in the Watershed Area to Waggoner Construction, East Berlin, PA, high bidder, in the amount of \$6,000. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hoover to award the 2021 Broadway Water System Lining Project to Mainlining America, in the amount of \$1,086,360, as per bid specifications. Motion carried.

It was moved by Dr. Rupp, seconded by Ms. Pranses to approve Resolution No. 1323 approving a Forestry Plan for Pruning, Thinning, Planting and Maintenance of forested properties owned by the Borough of Hanover. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hoover to award the bid for Timber Harvesting and Sale at the Watershed Area to Russell Wampler, Jr. in the amount of \$30,690.00, as per bid specifications. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Kress to award the bid for Hay Harvesting at the Landfill Site to Kevin Kidd/K. Kidd Enterprises, Glen Rock, PA in the amount of \$27,360.00 as per bid specifications. Public Works Supervisor Grimm noted the contract is for 55 acres of property for 3 years. Motion carried.

It was moved by Dr. Rupp, seconded by Ms. Pranses to authorize the Hanover Borough Civil Service Commission to fill a vacancy of Firefighter in the Hanover Area Fire and Rescue Commission. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Lockard to authorize the Hanover Borough Civil Service Commission to create a new Joint Civil Service Eligibility List with Penn Township for the Fire Department. Motion carried.

It was moved by Dr. Rupp, seconded by Mr. Hoover to rescind, effective May 1, 2021, the Agreement dated February 5, 2009, requiring Nathan Storms to maintain his residence at a house provided by the Borough at Long Arm Dam.

Mr. Roland asked if the Borough pays taxes on these properties. Finance Director Miller clarified that the Borough does not pay taxes on the watershed properties; but there was a pilot agreement with Manheim Township for the landfill for a number of years, signed when it was recategorized and considered partially taxable based on commercial use, which is still used today in that function. When that function ceases, it will be reassessed with the taxing authority.

Motion carried.

Water & Sewer Committee – Mr. Kress

It was moved by Mr. Kress, seconded by Ms. Pranses to award the bid for the Sheppard-Myers Dam Rehabilitation Project to KC Construction in the amount of \$10,847,975. Mr. Roland requested a roll call vote. On roll call, the following voted in favor of the motion: Mr. Hegberg, Mr. Hoover, Mr. Kress, Mr. Lockard, Ms. Pranses, Mr. Reichart and Dr. Rupp. Mr. Roland voted in opposition to the motion. Motion carried.

REPORTS OF THE STANDING COMMITTEES

Water & Sewer Committee – Mr. Kress

It was moved by Mr. Kress, seconded by Ms. Pranses to authorize the execution of Change Order #1 to KC Construction for the Sheppard-Myers Dam Rehabilitation Project resulting in a decrease in contract amount of \$1,032,904. Mr. Roland voted in opposition to the motion. Motion carried.

It was moved by Mr. Kress, seconded by Ms. Pranses to award a contract with Gannett Fleming in an amount not to exceed \$48,000, for project development and management of a water meter upgrade project. Motion carried.

It was moved by Mr. Kress, seconded by Ms. Pranses to authorize a budget amendment for the 2021 water budget for water meter replacements from \$150,000 to \$355,000. Motion carried.

It was moved by Mr. Kress, seconded by Ms. Pranses to authorize a capital project for the purchase of five (5) new replacement turbidimeters from the Hach Company, at the Water Filtration Plant at a cost of \$14,531.75. Motion carried.

Public Works & Facilities Committee – Mr. Hegberg

It was moved by Mr. Hegberg, seconded by Mr. Lockard to authorize a capital project for a contract with BFPE International (*Baltimore Fire Protection & Equipment*) at the Tanger Building, 228 High Street, for the replacement of 640 existing sprinkler heads at a cost of \$16,576.00. Motion carried.

It was moved by Mr. Hegberg, seconded by Mr. Lockard to authorize a capital project for a contract with BFPE International (*Baltimore Fire Protection & Equipment*) at the Tanger Building, 228 High Street, for the installation of various strobes, fire alarm panels, pull stations, smoke detectors and temperature sensors at a cost of \$8,927.00. Motion carried.

It was moved by Mr. Hegberg, seconded by Mr. Kress to authorize a capital project for a contract with Waggoner Construction to erect a prefabricated pole building from kit, purchased in 2020, at the Tanger Building, 228 High Street from the water and sewer funds, at a cost of \$20,150.00.

Mr. Roland asked for the total cost of the project, including the cost of the kit. Staff will follow up with the information, which was approved by Hanover Borough Council in 2020.

Motion carried.

Planning Commission – Mr. Hegberg

It was moved by Mr. Hegberg, seconded by Dr. Rupp to approve Resolution No. 1324 for a two lot Subdivision Plan located at 20 McKinley Avenue. Motion carried.

It was moved by Mr. Hegberg, seconded by Mr. Hoover to approve Resolution No.1325 for Primrose Lane – Lots 4 and 5, for a Reverse Subdivision / Lot Consolidation Plan. Motion carried.

Public Safety Committee – Mr. Roland

It was moved by Mr. Roland, seconded by Mr. Kress to approve the Downtown Traffic Study and approve submission of the study to engage PennDOT to seek authorization for the Borough to implement the recommended changes to the advance crosswalk design and signaling pattern. Motion carried.

It was moved by Mr. Roland, seconded by Mr. Hoover to authorize advertisement of an ordinance to restrict parking in the Charles Street/Potomac Avenue area near the UPMC Hanover Hospital, with all signage funded by UPMC Hanover.

Mr. Roland asked for yellow curbing instead of signs. Public Works Director Grimm noted that yellow curbing is not legal or enforceable with the signage.

Motion carried.

MAYOR'S REPORT – Mayor SueAnn Whitman reported the following:

- March 4th: I had an informative meeting with Christina Martinez and some of her staff at Open Arms Drug and Alcohol Recovery Center. Their mission is to transform the lives impacted by substance use. I have been seeking to become better educated about drug abuse issues from all sides, not just drug dealing, to help eliminate the drug issues facing our community. We discussed the need to start an early age educational plan to present through the schools. We also discussed how to get the word out to people who want to seek help so they know where they can safely come to begin supported recovery for the greatest success. The people I met at Open Arms are very passionate and dedicated to their mission. Many of whom have successfully recovered themselves.

Later that day, I spent a fun evening discussing local government with Cub Scout Pack 102 at St. Paul's Lutheran Church. Great group of polite, attentive boys who asked very thoughtful questions. The adults in attendance even commented that they learned some things about how government in the Hanover Borough works. Thank you Cub Pack 102 and Terry Mays for the invitation.

- March 12th: I attended the Second Quarter Legislative Round Table through The Hanover Chamber of Commerce. Some of the speakers were Alex Halper of the Pennsylvania Chamber, Congressman Smucker, Chair of the Appropriations Committee Representative Stan Saylor, Gary Laird of the Hanover Chamber and State Representative Kate Klunk who informed us that two liquor licenses were approved for downtown Hanover, Build Back Better has been extended through May, and an Auto Body and Mechanic curriculum is being developed for Hanover High School. The minimum wage increase possible effects such as the 1.4 million people projected to potentially lose their jobs and the average fifteen year lifespan of solar panels and the hazardous waste disposal issues surrounding them were also discussed.
- March 18th: I attended the YWCA Women's Power Hour where we talked about current issues facing women and children in Hanover and their potential solutions.
- March 24th: I was invited to tour and meet the staff at Valley Forge Restoration Center located at 3 Center Square downtown Hanover. They are a new ministry caring for people coping with drug, alcohol or any other issue where people need guidance and support. I met with Pastor Ron Thomas, Minister Joyce Thomas, Denise Dunn, Stevie Krenzer and Judy Hartz. It is very apparent upon meeting this charismatic group that they genuinely care and are enthusiastic about helping anyone in need.
- March 31st: Zeichen des Pferdes Bierhaus celebrated their successful grand opening. Many officials, Hanover Area Chamber of Commerce Board of Directors and staff, the YWCA, Councilman Chesney, Justine Trucksess of Main Street Hanover and myself were there to join in the festivities. Go check out this lively place with great service, food, music and of course, beer at 6 Center Square in the beautiful glass front building downtown Hanover.

Throughout the month I spoke with people about their concerns about road conditions and noise at Cherry Tree development, zoning for the church for sale on East Middle Street, a hoarder situation on Meade Avenue, and a parking problem on Stock Street.

Mayor Whitman noted Valley Forge Restoration will be hosting an open house on May 15th at 3 Center Square.

President Reichart thanked Mayor Whitman for her report.

OTHER MATTERS

➤ **Communications**

- Ms. Pranses stated there is an event on Thursday, April 29th at Utz Pavilion for free COVID testing and vaccine sign-ups.
- Vice-President Rupp thanked Manager Dunford and Staff for a job well-done on the annual reports.

Unfinished Business

Finance Director Miller stated that the cost for the pole building kit for the Tanger building purchased in 2020, was \$24,750, in answer to Mr. Roland's question. The cost of the total project is \$44,900. Mr. Roland thanked staff for the information.

Public Comment

Main Street Manager Trucksess reminded all that May 7th is the annual "Give Local York" fundraiser event which assists many non-profits that could use some help. Please see the website for more information.

7:38 PM: Solicitor Shultis announced that Council would recess for an Executive Session under Section 708a(4) of the Sunshine Act.

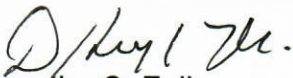
7:47 PM: The meeting reconvened.

ADJOURNMENT

President Reichart thanked all for their cooperation and attendance this evening.

It was moved by Mr. Roland, seconded by Mr. Hoover to adjourn the meeting at 7:48 PM. Motion carried.

Respectfully submitted,


Dorothy C. Felix
Borough Secretary